

# Richmond Community Schools' Return to Learning Plan

MICHIGAN SAFE START PLAN: MICHIGAN'S 2020-21 RETURN TO SCHOOL ROADMAP

Phase 1-3	Phase 4	Phase 5	Phase 6
No in-person instruction, remote only	In-person instruction is permitted with required safety protocols.	Schools open for in-person instruction with minimal required safety protocols	Open for in-person instruction

## A Typical *Phase 4 and Phase 5* Day for Virtual Preschool Students



### Virtual Learning Option and Enrollment Requirements

- Parents or guardians must **COMPLETE THE VIRTUAL LEARNING OPTION INTEREST FORM**, located on the district's website.
- VIRTUAL LEARNING AGREEMENT MUST BE SIGNED** by **BOTH** parent/guardian and student prior to virtual learning enrollment approved.
- Parents/guardians of students must **COMMIT TO VIRTUAL OR IN-PERSON LEARNING IN 5 WEEK INCREMENTS**.
- Enrollment/registration packet must be completed prior to student participating in virtual learning if you are a new student to the district. *Schools of Choice* enrollment window closes on Friday, September 11, 2020 for 1<sup>st</sup> Semester.
- WIFI AND LAPTOP PROVIDED BY THE FAMILY**. If WiFi or a laptop is unavailable, please contact the ###.
- QUESTIONS REGARDING virtual LEARNING**, registration and enrollment, contact Pam Dailey, *Community Liaison and Public Relations Secretary*, at (586) 727-3565 ext. 6011.



### At Home Online Learning Expectations ...

- Virtual preschool students are expected to be **LOGGED IN AT DETERMINED BY THE PRESCHOOL TEACHER**.
- ATTENDANCE IS ENCOURAGED**. If for any reason the virtual preschool student is absent from a class, a parent/guardian should notify the teacher of their absence.
- REQUIRED TO ADHERE TO THE PRSCHOOL HANDBOOK**.
- Parents or guardians should **NOTIFY SCHOOL PERSONNEL OF ANY TECHNICAL ISSUES**.
- FOLLOW CLASS SCHEDULE** and calendar provided by the teacher.
- UTILIZE *Creative Curriculum AND Microsoft Teams*** to access observations, videos, assessments and presenting activities completed at home.
- ENGAGE AND PARTICIPATE** in classroom discussions.
- BE RESPECTFUL AND COURTEOUS TO ALL** teachers and students.
- Understand that **CLASSES MAY BE RECORDED** and microphones may be "live" at all times.



### What to Expect when Learning and Communicating Online ... ... with the Classroom Teachers and In-class Preschool Students

- Virtual preschool students will **CONNECT TO THE CLASSROOM THROUGH *Microsoft Teams***.
- A **350 DEGREE MOVABLE CAMERA**, mounted on the classroom ceiling, will allow the virtual preschool student to see instruction and participate in classroom activities. The teacher controls the camera and what he/she wants the students to see. The camera will not show in-person students at their desks, unless the teacher moves the camera.
- VIRTUAL STUDENTS MAY SEE THEIR IN-PERSON CLASSMATES** when presenting in-front of the class or on *Microsoft Teams*, thus allowing virtual preschool students to remain connected to the classroom community.
- In-person preschool students will only see virtual preschooler when the teacher chooses to display *Microsoft Teams* on the whiteboard/Smartboard.
- The **VIRTUAL PRESCHOOL STUDENTS MAY BE PAIRED WITH IN-PERSON PRESCHOOL STUDENTS** for small group and partner work collaboration, via *Microsoft Teams*.
- MICROPHONES IN THE CLASSROOM BROADCASTS THE TEACHER'S VOICE** during lessons for in-class and virtual preschool students to hear. Virtual preschool students will use the microphone on their device for the teacher and in-class preschool students to hear.
- Virtual students will **INTERACT WITH THE TEACHER AND STUDENTS IN THE CLASSROOM**, just as if they were physically in the classroom.



### Social, Emotional, and Academic Support

- Internal **RESOURCES WILL BE MADE AVAILABLE** to parents and staff through the district website
- RCS **STAFF WILL ASSIST PARENTS** who need external resources
- Eligible students' **SERVICES WILL CONTINUE VIRTUALLY**
- IEPs will be reviewed and revised, if needed

***It is everyone's responsibility to protect our Blue Devils!***